

STURBRIDGE PLANNING BOARD
MINUTES OF
TUESDAY, JULY 7, 2009

On a roll call made by Ms. Morrison, the following members were present:

Present: Russell Chamberland
Jim Cunniff
Penny Dumas
Francesco Froio
Jennifer Morrison
Sandra Gibson-Quigley, Chair

Also Present: Jean Bubon, Town Planner
Diane Trapasso, Administrative Assistant

Ms. Gibson-Quigley called the regular meeting of the Planning Board to order at 6:15 PM.

APPROVAL OF MINUTES

Motion: Made by Ms. Morrison to accept the minutes of June 2, 2009
2nd: Mr. Chamberland
Discussion: None
Vote: 6 – 0

TOWN PLANNER UPDATE

Preserve – will be planting 48 trees and replacing the dead ones.

Peer Review from Fuss & O’Neil – no report yet – meeting July 14th

CMRPC – Revitalization of the Downtown – no word – may send letter from the Board to Mr. Adams

Subway moving into Melinda’s Menu – waiver of Site Plan at next meeting

FEMA – sent out 1200 letters to residents – changing their Flood Zone. Following requests from Ms. Bubon and Ms. Jacques, FEMA acknowledged some errors.

MASTER PLAN CONSULTANT INTERVIEW SCHEDULE

6:30 PM BEALS & THOMAS, INC.

Mr. Thomas – Project Director
Ms. Wilson – Project Manager
Ms. Jacobs – Community Development Planner
Mr. Thornton – Transportation Engineer

They made their presentation to the Board. The Board asked them questions.

7:15 PM PARE CORPORATION

Ms. Sherrill – Principal Planner
Mr. Pereira – Senior Planner
Mr. Hively – Ninigret Partners
Ms. Nolin – Galway Research Group

They made their presentation to the Board. The Board asked them questions.

8:00 PM VANAASSE HANGEN BRUSTLIN, INC.

Mr. Schwartz – Principal-in-Charge
Mr. Willmer – Project Manager
Mr. Wanat – Transportation
Ms. Hinds – Land Use, Public Participation & Outreach/Visioning, Natural Resources/Open Space
Mr. Fasser – Public Participation & Outreach/Visioning, Natural Resources/Open Space
Mr. Mochrie – RKG Associates – Housing/Economic Development

They made their presentation to the Board. The Board asked them questions.

The Board decided to make their decision. Each member was asked whom he or she ranked first and second:

Mr. Chamberland – 1st VHB – 2nd Pare Corp. (very close)
Ms. Dumas – 1st Pare Corp. – 2nd VHB (close)
Ms. Morrison – 1st VHB – 2nd Pare Corp. (close)
Mr. Froio – 1st VHB – 2nd Pare Corp. (close)
Mr. Cunniff – 1st Pare Corp. – 2nd VHB (close)
Ms. Gibson-Quigley – 1st VHB – 2nd Pare Corp. (close)

The Board felt that both firms did a good and would present a good Master Plan.

Motion: Made by Ms. Morrison to select VHB as top choice and enter into price negotiations and if negotiations fail go to the 2nd choice, which is Pare Corp.

2nd: Mr. Froio
Discussion: None
Vote: 6 – 0

The sealed bid was opened from VHB. It was \$93,500.00

Ms. Bubon stated she would start the negotiations.

OLD BUSINESS/NEW BUSINESS

None

NEXT MEETING

July 14, 2009

On a motion made by Ms. Morrison and seconded by Mr. Cunniff, the Board unanimously voted to adjourn at 9:30 PM.